

PTO Meeting Minutes

October 9, 2006

Location: Deerfield Elementary School Library

Present: Kelli Ezzell, Lesa Herms, Beth Vander Grinten, Belinda Storms, Chris Hibner, Kristin Leigh, Dawn Johnson, Carolyn Duffy, Becky Collar, SuAnn Bartenhagen, Jen Stevens, Kristin Wild, Mary Winkler, Peggy Pope, Julie Schifano, Sheryl Norton, Sandy Fischer, Evonne Haak, Laura Larson, Erik Witt, Karen Witt, Valerie Bultman, Natalie Cwik, Michele Wee, Nancy Thomas, Becky Sanoy

Meeting Called to Order: 6:40 pm

Committee Reports:

- PTO Officers/Reports
 - Treasurer's Report – Belinda Storms
 - ✓ Balance as of 10/09/06 is \$1,941.02 in checking and \$2,000.00 in savings.
 - Craft Fair - Lesa Herms, Becky Collar, Beth VG, Sheryl Norton and Carolyn Duffy
 - ✓ Booths – to date there are 73 crafters and 90 booths, with 6 outside and the upstairs is filling up. There are 65% return crafters.
 - ✓ Motion made by Becky Collar for the 2007 craft fair rates: \$35 Booth before July 1, \$40 Booth after July 1, \$20 Booth for local Non-Profit Groups and/or Students. If they Cancel after November 1 – No Refund. 2nd by Dawn Johnson. Discussion was in favor of this motion. Motion Approved.
 - ✓ Raffle Tickets are available. They will be sent home in student back packs on 10/10/06. Grand prize is Brett Favre picture, Chest Freezer and cash prizes.
 - ✓ Publicity – Ads will run same as last year in all surrounding community newspapers as a display ad as well as the Janesville Gazette in the classifieds. Posters to be distributed by PTO volunteers to surrounding communities and Madison.
 - Enrichments
 - ✓ Animals of Rainforest is a free enrichment on November 14th with paid presentations in the evening in which Cambridge and McFarland has been invited.
 - ✓ Enrichment budget has been proposed with adjustments made to Health Fair to allow \$200 and a notation that Young Authors and Character Education fall as enrichments, but the dollars are a separate budget. Also looking to have High School Groups perform (ie: Show Choir, Jazz Band and Spirit Squad) and we would donate \$50 to each Group.
 - ✓ Motion made by Sheryl Norton to approve the budget of \$3,050. Second by Becky Collar. Discussion. Motion Approved.
 - ✓ Val Bultman resigned as Chair of Enrichment committee. Carolyn Duffy nominated as Chair, she accepted.
 - ✓ Discussion included approaching businesses to sponsor or co-sponsor an enrichment. Lesa Herms will approach the Lions Club to sponsor an enrichment.

Principals Report:

- DES Principal Chris Hibner
 - School Safety
 - ✓ Discussion included various aspects of school safety in the wake of the misfortune of the death of a Wisconsin school principal.
 - ✓ Schools in general are a very SAFE place for our youth.
 - ✓ No Child Left Behind – Government Guidelines help promote safety
 - ✓ Deerfield School District has a Crisis plan that is looked at annually.
 - ✓ DES was designed and constructed with safety in mind – all visitors must go through office, all doors are locked once school has begun, ID tags available for visitors.
 - ✓ BEING ALERT is key to safety.
 - How Can we help Students and Staff
 - ✓ Debriefing Huge, Fire & Tornado Drills, Bomb Threat Drills
 - ✓ All Schools should be Uniform: Code Blue – Medical Emergency, Code Orange – Lock Down and Class Resumes, Code Red – Lock Down and Students Take Cover. Immediate Return Plan needed.
 - ✓ Be aware in home, know your child, and listen to them.
 - Lower Level After School Student Pick-up Safety Concerns
 - ✓ Discussion included various safety concerns regarding parents picking up their students in the lower level parking lot. Concerns include: Parents not utilizing cross walk, Vehicles parked curbside not paying attention to crossing guard or students, Parents encouraging students to “jaywalk” versus using cross walk, Huge safety concern for students both curbside and walking to cars in parking lot.
 - ✓ Chris Hibner will address these concerns immediately, the safety of our children is extremely important.

Teacher Representative Report:

- DES Teacher Kristin Leigh
 - Thank you to all PTO Members who helped with the Teacher Dinner prior to the Open House and to all who donated baked goods. The Teachers and Staff appreciate all that we do.
 - Scholastic Book Fair – November 20-22 needs volunteers on Tuesday. Please contact Darnell Reppen at DES if you are interested in helping.

New Business:

- None

Old Business:

- PTO Today – Discussion Tabled due to time constraint.
- By-Laws Draft – Discussion Tabled due to time constraint.
- Tax Exempt Status & Insurance – Discussion Tabled due to time constraint.

Other:

- Christmas Program – Grades 3 – 5, December 21st at 7:00pm. Mary Winkler will assist Nancy Thomas with volunteers as needed.

Meeting Adjourned – 7:46 pm

Respectfully submitted by Beth Vander Grinten,

Quick Contact Reference – PTO Members:

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